



## BOARD OF DIRECTORS OVERVIEW

### GENERAL INFORMATION

**Name of Organization:** disABILITYsa

**Founding Date:** disABILITYsa.org was established in 2007 under the umbrella of Mission Road Ministries, incorporated in 2009 and dissolved in 2010, but continued to operate under the umbrella of Reaching Maximum Independence, Inc. On October 31<sup>st</sup>, 2016 disABILITYsa was formed and filed for tax exemption as a nonprofit organization with the IRS in December, 2016.

**Main Contact:** Melanie Cawthon, Board Vice Chair, mcawthon@disabilitysa.org, 210-704-7262

**Board Chairman:** Cynthia Hamilton, chamilton@disabilitysa.org, 210-378-2782

**Physical Location:** Home-based, 2002 W Magnolia Ave., 78201

**Mailing Address:** P.O. Box 28243, San Antonio, Texas 78228-0243

**Website:** <http://www.disabilitysa.org>

### GENERAL INFORMATION

**Mission:** To education, advance and engage individuals with disabilities by sharing information, creating opportunities and strengthening the organizations that serve them.

**Principle Area of Service:** Special Needs Services

**Type of Board:** Governing/Managing Board

### CURRENT INITIATIVES

1. Building board
2. Establishing a donor base
3. Establishing broader programs and services

### BOARD GOVERNANCE

**Board Size:** The number of Directors shall be not less than three (3) nor more than fifteen (15).

**Number of meetings annually:** 10 (meetings are not held in July and December)

**Term-limits:** Each director shall serve for a term of two years. Directors may serve unlimited terms.

**Meeting Times:** 5:30pm – 7:00pm typically on the 3<sup>rd</sup> Thursday of the month (Jan, Feb, April, May, June, Aug, Oct, Nov) and 8:00am – 12:00pm on Saturday, March 25<sup>th</sup> and Saturday, September 16<sup>th</sup> for a joint meeting with the Advisory Council.

(2017 - Jan. 19, Feb. 16, Mar. 25, April 13, May 18, June 15, Aug. 17, Sept. 16, Oct. 19, Nov. 16)



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### BOARD REQUIREMENTS

#### **Skills, Knowledge or Abilities:**

1. Marketing, Advocacy/Policy, Funding Connections
2. Diversity in gender and ethnicity
3. Individuals who have a disability or care for a person with a disability

**Number of Open Positions to fill in the next 3 months:** 6 (3 - 2yr term and 3 – 1yr term)

**Board Expectations:** Regular attendance, active participation, annual contribution, participation in engagement events, participation on at least two committees, community representation and introductions.

### COMMITTEES

**Governance & Board Development:** meets quarterly

**Finance:** meets quarterly

**Fund Development:** meets monthly

**Mission:** meets quarterly

**Advocacy:** meets as needed

### STAFF COMPOSITION

disABILITYsa currently employs 1 paid staff.

Volunteers: 100 one-time, special event volunteers

### FINANCES

**Fiscal Year:** January - December

**Annual Budget:** \$120,000

**% of Budget in Fundraising Revenue:** 86%

### FUNDRAISING

**Platforms:** Online, Individual, Corporate Sponsorships, Annual Luncheon and Foundations/Grants

**Board Expectations:** 100% Board giving participation, Community introductions, Corporate engagement and Crowd-source participation.